

WPC CRICKET TASK SHEET

POSITION:	ACADEMY MANAGER
Task Objective:	To develop proposals for and then coordinate and manage the delivery and smooth operation of Academy programs within the club
Support Person:	Cricket Operations Manager cricketops@wpccricket.com.au
Work Times:	Mainly pre-season and post-season but some tasks all year.
Expected Period of Role	From AGM to AGM
Blue Card Required	Yes
Reward	\$400

ACADEMY MANAGER TASKS	WHEN
Develop WPC Cricket as the destination of choice for quality junior players through an Academy program that has both off season and in season components.	All Year
Deliver a high quality Academy and Manager Academy Coaching programs aimed at preparing current WPC Cricket players for representative selection and attracting new players of representative quality to the club.	Pre-season
Ensure that the Academy structure and delivery of service integrates with the wider structures and processes for the delivery of cricket at WPC Cricket. This requires close consultation with the Director of Coaching, Junior, Youth and Girls Cricket Managers and Cricket Operations Manager.	All Year
Facilitate the provision of high quality coaching to Academy teams that integrates with the structures and priorities of WPC Cricket.	All Year
Whenever the position of Director of Coaching becomes vacant, in consultation with the Cricket Operations Manager and Cricket Managers, recommend to the Committee a suitable Director of Coaching at least ten weeks prior to the start of the junior season.	Pre-season
Managing the Off-Season Academy, includes, but is not limited to: <ul style="list-style-type: none"> • Formulating criteria for admission to the off-season Academy. These must be approved by the Cricket Operations Manager • Retaining the services of elite coaches to deliver the Academy program • Promoting the Academy to the club and wider community • Arranging venues (dry and wet weather) • Communicating well with players and parents • Attendance at all Academy sessions, unless exceptional circumstances prevent this • Providing a budget and set of accounts for the Academy to the Management Committee in a timely manner, via Cricket Operations Manager and Treasurer 	Pre-season
Support and promulgate WPC Cricket's Modern Club Management approach to influence the culture of the junior ranks	Pre-season to season end
Report regularly to the Cricket Operations Manager. Be willing to report to Committee as required.	Pre-season to season end
Be familiar with the Rules of Cricket and MSW Rules applicable to each competition.	Pre-season to season end
Attend the Annual General Meeting of the club	November
Attend End of Season Club Presentation Event	March